To,

The Principal

St. Thomas College

Kozhencherry

Sir,

Sub: Course Completion Certificate Distribution

As a part of the academic programmes, we are organizing a Concluding Ceremony of the Academic Year on 30th March at 1.30 PM at the college. PTA and Management will distribute Cash awards during the occasion. The issuing of the course completion certificate is the sole responsibility of IQAC. This year we are distributing 675 Certificates. Its cost is Rs. 6750/- (Six Thousand Seven Hundred Fifty Only). If possible kindly issue the amount by cash to Mr Jobi Mathew, Office Staff. The amount shall be deducted from the head of IQAC.

Thanking you

George K. Alex

(Coordinator, IQAC)

Kozhencherry

25-03-2022